

**FLEETWOOD PLAZA - Contact Preferences: Building and Personal Emergencies**

The Redbook is very clear that individual units may be entered in emergency situations, whether or not the owner is present (see pages 30, 38 and 39 of the website Redbook). In particular, see below, section 10.5, Emergency Entry.

**Section 10.5, Emergency Entry:** In case of any emergency originating in or threatening any Unit, regardless of whether the Owner is present at the time of such emergency, the Board of Directors, or any other person authorized by it, or the Managing Agent, shall have the right to enter such Unit for the purpose of remedying or abating the cause of such emergency, and such right of entry shall be immediate. Should no key be available for a Unit into which emergency entry is required, in such time frame as the Association or its designated representative shall in its sole discretion determine, then the Association has the right to make a forcible entry. The Association shall be held harmless from and not liable for any damage caused by or resulting from such forcible entry.

However, every effort will be made to be sensitive to owner preferences. Please list below, your preferred order of contact in responding to emergency situations. Please note that there are two categories of emergencies:

1. Building emergencies (water, heat, storm, etc.)
2. Personal emergencies (primarily health-related issues)

Please understand that, if your contacts cannot be reached and/or if their response is inadequate, any or all of the following will take necessary steps to protect life and property: Board members, Officers, and/or relevant Committee members (Emergency Preparedness, Building, etc.). In these situations, written communication will be left in your unit. Also, please remember that it is *required* that an access key be provided for the emergency box.)

<b>BUILDING EMERGENCIES</b>		
<b>CONTACT NAME</b>	<b>RELATIONSHIP</b>	<b>PHONE NUMBERS</b>
1.		
2.		
3.		
4.		
5. Association Authorized Persons		

<b>PERSONAL EMERGENCIES</b>		
<b>CONTACT NAME</b>	<b>RELATIONSHIP</b>	<b>PHONE NUMBERS</b>
1.		
2.		
3.		
4.		
5. Association Authorized Persons		

If this form is not returned #5, above, will apply.

NAME \_\_\_\_\_ UNIT # \_\_\_\_\_ DATE \_\_\_\_\_.